



ARTEK SURFIN CHEMICALS LTD.

ARTEK's Standards for Suppliers: Environmental, Health and Safety

The following set of standards describes ARTEK's expectations for its suppliers in the areas of environmental, health and safety (EHS).

These standards apply to the selection and retention of all suppliers that provide goods or services to ARTEK, including raw material suppliers, semi-finished or finished goods suppliers, contractors, contract manufacturers and service providers. While ARTEK recognizes that there are different legal and cultural environments in which suppliers operate throughout, these standards establish a framework that ARTEK considers important to the management of manufacturing and distribution operations to minimize adverse impact to the environment, to a healthy and safe workplace and to the maintenance of fair and reasonable labour practices.

ARTEK may in its sole discretion assess and monitor on-going performance and compliance with these standards, including but not limited to a review of appropriate supplier documents, an onsite visit to determine whether these EHS standards are in place, review of past practices of the supplier, and/or consideration of the local environment in which the supplier will perform services. The following set of standards is not intended to limit ARTEK's discretion on information that might be requested from a supplier in connection with any EHS review conducted by ARTEK. On a periodic basis, suppliers may also be requested to certify conformance to these standards. ARTEK reserves the right to terminate any operation where conformance with these standards is not achieved and maintained.

These standards are dynamic and evolving to address on-going protection of employees and to manage impacts to the environment and the community.

Compliance:

ARTEK's suppliers must comply with all national and other applicable laws and regulations relating to environmental, occupational safety and health, transportation and labour and human resource practices. Suppliers will maintain compliance systems and be able to demonstrate a satisfactory record of compliance with laws and regulations in the conduct of their business.

Corrective Action:

When non-compliance is detected, ARTEK will attempt to work with the supplier concerned to correct the situation. We expect the supplier to develop a corrective action plan to bring its operations into compliance so that supply to ARTEK can continue. If a supplier does not develop such a plan or fails to implement it, ARTEK will move to terminate the business relationship.

EHS Practices.

ARTEK's suppliers are expected to provide workers with a safe and healthy work environment and to manage their operations to minimize impact to the environment and community.

Suppliers are expected to establish and maintain a management system or program that encourages continual improvement in EHS performance and includes the following elements:



EHS Guidelines for Suppliers

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A process to protect employees from unsafe noise levels and to provide appropriate lighting and temperatures in the workplace.

A process to provide and maintain operating machinery and equipment with guarding or other protective measures as necessary to prevent injury to workers.

A process to identify, evaluate and control workplace exposures to chemical, biological and physical agents to prevent worker's illness and injury.

A process to identify and control hazards in the workplace (examples include activities such as regular inspections, hazard surveys).

A process to determine the cause of incidents that result or could result in injury, illness, property or environmental damage or business interruption.

A process to encourage employee participation in health and safety programs and to encourage employees to report workplace illnesses and injuries.

A process to assess that sufficient and qualified resources are assigned to the EHS program.

A process for maintaining drums, storage tanks and other storage containers to prevent water or soil contamination or accidental discharge and a process to remedy any existing contamination.

A process to ensure proper treatment of chemical or process wastewater prior to discharge.

A process to ensure safe handling and appropriate disposal or recycling of waste.

An EHS training program for new and existing employees. An emergency action program for each of its manufacturing locations covering events such as fires, medical emergencies, weather/natural disasters, spills and air releases.

The supplier needs to implement at least following processes/ Documents.

- Aspect impact assessment , Hazard identification and risk assessment with associated actions like training process, EHS objectives and Management plan, Operational control procedures etc.
- Legal register with compliances
- On site emergency plan
- Incident investigation and Corrective action.

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